

## Fenny Compton Parish Council

Minutes of an Ordinary Meeting Of Fenny Compton Parish Council Held at Fenny Compton Village Hall,  
Fenny Compton on Monday 18<sup>th</sup> July 2022 At 7.45pm

**PRESENT:** Parish Councillors: Jon Dutton in the Chair, Emma Briscoe, Samantha Parkes, Alan Payne, Derek Carless and Roly Whear

**IN ATTENDANCE:** Parish Clerk Lydia Cox, Councillor Nigel Rock (District Council Councillor) and Christopher Kettle (County Council)

### 2022\_07\_01: Apologies

Apologies were received from Parish Councillor David Johnson and were **accepted**

### 2022\_07\_02: Acceptance of Minutes of Previous Meeting

The Minutes of the Parish meeting and the Ordinary meeting held on 18<sup>th</sup> June 2022 (already circulated) were considered and the minutes were **agreed** (Proposed by Councillor Whear and seconded by Councillor Parkes)

### 2022\_07\_03: Declarations of Interest

Councillor Payne declared an interest in any discussions around HS2 due to employment

Councillors Whear and Payne declared an interest in Aqueous and therefore flooding discussions

Councillor Payne declared an interest in the bowls club

### 2022\_07\_04: Requests for Dispensation

None received

### 2022\_07\_05: Open Forum

There was one member of the public in attendance to discuss the play area refurbishment project

### 2022\_07\_06: Matters Arising from Previous Minutes

- (i) Play Area Refurbishment: Designs and quotes have been sent out to those residents that previously expressed an interest and feedback has been received. Overall the feedback was positive. A submission has been made to the 'UK Shared Prosperity Fund' for funding, and a submission will be made to the 'Prime Foundation' over the summer

Feedback also requested incorporating a wildflower area and making the area more of a community space – Include benches, bbq area, etc

Next steps will be to obtain more designs and quotes over the summer. Clerk to contact Groundforce regarding HS2 funding

### Member of public left at 19.55

- (ii) Bowls Club Repairs: The electrician has completed the works. It has been suggested that the four strip lights and one outside light are also replaced at c.£300 plus VAT but it was agreed that this would be left for the time being

### Councillor Rock joined the meeting at 20.00

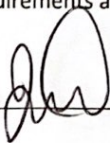
- (iii) The Brook: Sign has been erected. D of E volunteers are continuing to clear the Brook

### 2022\_07\_07: District Councillor and County Councillor Reports

Councillor Rock submitted a report which can be found in Appendix C

Councillor Rock also noted the latest revision of the Site Allocations Plan – Fenny sites have been removed as Compton Locks development covers the requirements and there is a new protocol for self build properties

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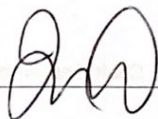
Councillor Kettle submitted a report which can be found in Appendix D

### 2022\_07\_08: Correspondence

The meeting noted the following correspondence:

- Residents Correspondence
  - New bus route using Church Street
  - Clerk has been in contact with WCC and has been assured that using Church Street is not the official route. Stagecoach take over the route next week
  - Wildflower Area comments
  - Noted
  - HS2 Vehicle disruption
  - Trucks were using the village route due to the road at Ufton being closed
- Street Naming – Compton Buildings Development. Three new street names are needed
  - Feedback from residents and councillors included the following ideas:
    - Local industries
    - Honouring the war dead
    - PC William Hine
    - Canal Engineers
    - Other canal/ railway features
    - Businesses that used to be on the site
    - Field Names
  - Councillors agreed the following:
    - Seed Ground – Road 1 (Pink)
    - Red Leys – Road 2 (Purple)
    - Ledbrooks Meadow – Road 3 (Blue)
- Warwickshire Minerals Local Plan 2018 – 2032: Receipt of Inspectors' Report
  - WCC has now received the Inspectors' Report on the Examination of the Warwickshire Minerals Local Plan 2018 – 2032 ("the MLP")
  - The MLP will become part of the Development Plan. The MLP will be used by WCC's planning officers and Regulatory Committee to make decisions about planning applications for mineral extraction, processing and restoration. It will also be used by the Borough and District Councils to ensure other types of development do not sterilise mineral resources or negatively impact mineral infrastructure
  - WCC's Cabinet and County Council will now consider the Inspector's Report and whether to adopt the MLP with the recommended Main Modifications. If the Council resolves to adopt the MLP including the Inspector's recommended Main Modifications, the MLP will replace the remaining "saved" policies in the Minerals Local Plan for Warwickshire 1995
  - The Council's decision will be published after the meeting of the County Council on 19th July 2022
- Mid England Barrow awarded grant from WCC from the loneliness and social isolation fun
  - They have donated the use of 'The Safari Tent' so that 2 hour sessions can be run where people can come along to very informal groups for a chat, cuppa, slice of homemade cake, and, if they wish to, to learn a new skill
  - The group will evolve to cover topics of interest to those who come along. The first group will incorporate paper flower making, and jigsaw puzzles, so that future sessions can be tailor made

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- Places are limited, so booking will be essential
- The proposed dates are: 7th July, 14th July, 4th Aug, 1st Sept, 8th Sept and 15th Sept
- The sessions are run 1-3 at 'The Safari Tent', Fenny Compton Road, Farnborough OX17 1FA, and people are welcome to book for all or some of the sessions

### 2022\_07\_09: Planning

- (i) The following applications have been received for consideration since the last meeting:

Reference	Consultation Expiry Date	Address	Proposal
22/01783/FUL	15 Jul 2022	2 Ridge Way, Fenny Compton, CV47 2ZJ	Extension of existing single garage to create a double garage

- Between meeting councillors agreed to submit 'no representation'

- (ii) No decisions have been received since the last meeting

- (iii) Further Updates:

- a. 17/02362/FUL Lankett Development: Clerk has contacted the Rights of Way team again but still no response  
Clerk to find out who owns hedge alongside ditch
- b. 22/01729/TREE The Grange, The Slade, Fenny Compton: Councillors previously agreed to 'Object' to this application but further information was received from the applicant and it was agreed to change the response to 'no representation'

### 2022\_07\_10: Financial Administration


- (i) Councillors **approved** the following payments (Proposed by Councillor Parkes and seconded by Councillor Carless):

JUL_22_1_SO	Lydia Cox (Salary and Expenses July)	£ 630.84
JUL_22_2_SO	SDC (June Pension Contribution)	£ 104.31
JUL_22_3_DD	Utility Warehouse (Sports Pavilion Electricity)	£ 15.75
JUL_22_4_DD	Yu Energy (Street lighting)	£ 314.71
JUL_22_5	Zeta Lighting (First Instalment Street Lighting Project)	£ 6,558.00*
JUL_22_6	Michael Mann (Playing Field Grass Cut)	£ 354.60
JUL_22_7	Edge Signs (Nature Area sign)	£ 54.00
JUL_22_8_DD	WaterPlus (Sports Pavilion Water)	£ 8.18
JUL_22_9	Mick Jones (Village Grass Cut)	£ 540.00
JUL_22_10	K G Brooks (Bowls Club Electrical Repairs)	£ 1,254.00
<b>Total</b>		<b>£ 9,834.39</b>

\*Approved between meetings as a first instalment of the Street Light Upgrade Project as entire project approved at the last meeting

- (ii) Councillors noted the bank balances and bank reconciliations (Appendix A & B) and **agreed** them
- (iii) External Audit: All documents have now been submitted
- (iv) New Printer: Between meetings councillors **agreed** to purchase a new printer
- (v) Recycling Bin update: SDC have now told us that a recycling bin is not feasible for a village location. £698

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included in the budget can now be redistributed

#### **Councillor Kettle joined the meeting at 20.35 and left at 20.45**

Footpath group are having trouble procuring equipment from WCC – Clerk to send mail to Cllr Kettle

#### **2022\_07\_11: Updates**

##### (i) Flood Prevention –

Survey Progress: RAB have successfully undertaken all Property Flood Resilience Scheme (PFR) surveys/reports with one exception. These reports have all been issued to residents. All reports have been accompanied by the draft legal agreement and accompanying FAQs. There is 1 survey left to undertake

Listed Building Consent: A meeting is set to take place in the village on Friday 22nd July with the Conservation Officer to discuss the application process and requirements for achieving listed building consent

Procurement of Contractor: The tender for procurement of the Contractor closes on 15th July. Responses will be reviewed by WCC over the coming days with award following after. This will be followed by a 10-day standstill period

Next Steps: Emails/letters have been sent to all residents outlining the reason for the current lull in activity. A further draft legal agreement and accompanying FAQ document has been sent alongside this so that any queries can be discussed in advance of progression. Wardell Armstrong plan to schedule in a drop-in session during August once a Contractor has been instructed. This is likely to be week commencing 15th August. This will allow Residents who are keen to progress to installation of PFR the chance to come along and meet the Contractor as well as voice any questions they may have regarding next steps

##### (ii) Trees – Following on from the tree survey, Councillors **approved** the quote from Andrew Saunders for £220 to deal with the High Priority trees

Councillors **agreed** to plant a Platinum Jubilee Memorial Tree at the Green opposite Manor Court. Chair to contact resident who has offered the tree

##### (iii) Playing Field and Play Equipment – Clerk has requested the annual safety report from RoSPA

Councillor Whear has received a risk assessment proforma and is working on updating for Fenny Compton

Cricket hut removal – A company has been found who can dismantle and remove a concrete building. Quote requested

##### (iv) Neighbourhood Development Plan – Second response to questions sent to Independent Examiner

##### (v) Allotments – No update

##### (vi) Highways – Wall completed on Mill Lane. Clerk to contact WCC ref diversion signs on Church Street and drain on High Street that need completing

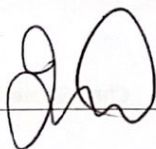
##### (vii) Street Lighting – First payment has been made to Zeta for upgrade project. Waiting on start date

##### (viii) Traffic – No update

##### (ix) Future Strategy – Bowls Club committee meeting upcoming and Councillor Payne will discuss at this point. Clerk to contact Village Hall committee

##### (x) Risk Assessments: Risk assessment is still outstanding for the Equipment Shed. The Bench and Salt Bins assessment have been completed. Councillor Carless to look into the bench that appears to be missing from the burial ground

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- (xi) Policies and Procedures for review – Clerk has received comments from councillors and will update accordingly

### **2022\_07\_12: Items to Publicise**

- (i) Street Names decision
- (ii) Playground updates
- (iii) Memorial Tree

### **2022\_07\_13: Future Discussion**

### **2022\_07\_14: Date of next meeting**

The next meeting is an Ordinary Meeting scheduled for Monday 19<sup>th</sup> September

**MEETING CLOSED 21.10**

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### Appendix A

#### June Financial Administration

		£
<b>Balances:</b> (See attached bank reconciliation)		
Traffic Management	2,135.82	
Flood Relief Grant	2,381.16	
Over 8's Play Area	604.23	
NP Plan Projects	1,658.33	
Allotments	250.00	
Defibrillator	2,038.16	
Other	0.49	
<b>30 Day Notice (Allocated Reserves)</b>		<b>9,068.19</b>
Cotters Croft	5,320.88	
PC Balance	4,679.12	
<b>12 Month Partial Withdrawal (High interest deposit):</b>		<b>10,000.00</b>
<b>Deposit Account (Unallocated Reserves)</b>		<b>17,009.95</b>
<b>Current Account</b>		<b>8,532.29</b>
<b>Total Balances (See Bank Reconciliation)</b>		<b><u>44,610.44</u></b>
Less Payments (See agenda item 10)		
Lydia Cox (Salary & Expenses)	(630.84)	
SDC (Pension Contribution)	(104.31)	
Utility Warehouse (Electricity)	(15.75)	
Yu Energy (Street Lighting)	(314.71)	
Zeta Lighting (First Installment Street Light Project)	(6,558.00)	
Michael Mann (Playing field grass cut)	(354.60)	
Edge Signs (Nature Area Sign)	(54.00)	
WaterPlus (Water)	(8.18)	
Mick Jones (Village Grass Cut)	(540.00)	
K G Brooks (Bowls Club Electrical Repairs)	(1,254.00)	
<b>Current Account</b>		<b>(9,834.39)</b>
<b>Total Balances carried forward</b>		<b><u>34,776.05</u></b>

Signed

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## Appendix B

### June Bank Reconciliation

Bank Balances	£
30 Day Notice (Allocated Reserves)	9,068.19
12 Month Partial Withdrawal	10,000.00
Deposit Account (Unallocated Reserves)	17,009.95
Current Account	8,636.60
Less payments outstanding	
SDC (Pension Contribution)	(104.31)
<b>Current Account</b>	<b>8,532.29</b>
<b>Total Bank</b>	<b><u>44,610.44</u></b>
Cash Book Balance b/f	44,610.22
Add receipts since last meeting:	
Bank Interest	0.22
<b>Total Cash Book</b>	<b><u>44,610.44</u></b>

## Appendix C - District Councillor for Napton and Fenny Compton Report

**New Waste Collection Arrangements** As previously reported, there have been some concerns that an incorrect collection calendar may have been sent out for the new system starting in August. In many places a new or duplicate calendar has been posted out to make sure. There is a full page spread in the council's 'View' magazine (which everyone should have had now) explaining the system. The main feature of the revised arrangements is the added weekly food/kitchen waste collection in the new caddy and the switch to 3 weekly collection for the general waste. Recycling collections are still two weekly.

I made sure that the special case of stoma and colostomy patients was discussed at the full council meeting this month and hope that the administration will be looking at this tricky problem, together with that of disposable nappies.

**HS2 Roadworks & Traffic Diversions** and roadworks are likely to be a feature over the whole area for many years. I regret to say that the systems for dealing with this are, in my view, in need of improvement. Also we still are having problems with HS2 traffic using unapproved routes through villages. I continue to pursue HS2 and their contractors to improve how these matters are dealt with.

**Large Solar Arrays** I have asked if the Council can investigate innovative ways of encouraging the use of appropriate buildings with large roofs for energy generation. The Council has a Climate Change Panel and it would seem a useful area of work if buildings such as large barns and warehouses across the district might be promoted for this purpose. Correctly done, the cumulative effect of many such installation (and we already have some locally) could be very valuable. I would be pleased to receive comments on this idea.

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**Could you be a Councillor?** The boundary review is expected to be confirmed shortly. The effect of this is to add a few extra district council seats to revised representative areas. I would be pleased to talk to anyone thinking of contributing to the work for communities by becoming a candidate next May, or enquiring about how the system works across the wider area.

**Cllr Nigel Rock**

nigel.rock@stratford-dc.gov.uk

#### **Appendix D - County Councillor Feldon Division Monthly Report**

**Division issues** Warwickshire Highways have confirmed that the tendering process for the work Harbury / Fosse Way crossroads works, which was very extensive, has now been completed.

Work will commence as soon as the agreed contractor can get the facilities and materials on site. It is WCC's understanding that all those tendering will be in a position to start work asap.

**Planned works along sections of A425 Leamington Road, Southam A425** Temporary Traffic Lights for the rest of July. The vegetation clearance works are scheduled to be carried out, under single-lane closures, from 11 July 2022 until 31 July 2022. Temporary traffic management will be in operation 24 hours a day, Monday to Friday, It will not be long before the TBM is taken out of the South Portal of the tunnel and, in parts, removed back to the north Portal to commence boring the second tunnel.

**Ukrainian Support Project** WCC is the lead authority in providing support to Ukrainian refugees.

As at 25th May, 653 Ukrainian guests have arrived in Warwickshire (based on their visa status). A further 588 guests have been matched to hosts in Warwickshire, meaning the total number of guests could rise to 1,241. Warwickshire has a total of 492 matched hosts. There is a facebook page for sponsors, (Warwickshire Homes for Ukrainian Sponsors) and a Ukraine helpline 0800 408 1447.

**Councillor Grant Fund** The first window has now closed for the WCC Councillor Grant Funding. Three applications have been received and approved. The deadline for any second applications will be later in the year.

**BBQs And OPEN WATER SWIMMING** Warwickshire Fire & Rescue Service would also like to reiterate guidelines for the safe use of barbecues:

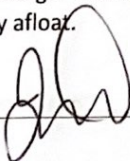
- Never leave a lit barbecue unattended.
- Follow the safety instructions provided with disposable barbecues.
- Make sure your barbecue is well away from sheds, fences, trees, shrubs or garden waste.

More than 400 people drown each year in the UK and Ireland

As temperatures soar across England, many families will be taking the opportunity to spend time outdoors in Warwickshire. But with drowning causing hundreds of preventable deaths every summer, Warwickshire Fire & Rescue Service would like to remind residents of the importance of staying safe around water.

While reservoirs, lakes and rivers can look appealing on a hot day, there are hidden dangers lurking below the surface that can cause serious harm to swimmers, or even lead to fatalities. Open water is often much colder than expected, which can affect your ability to swim and get out safely. Currents and riptides can drag swimmers away from the water's edge and make it difficult to stay afloat.

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**COVID-19 West Midlands update** Warwickshire County Council are reminding residents that as we now look forward to life without restrictions and head into the social summer holiday period, we must keep in mind that the virus has not gone away.

Read more: <https://www.warwickshire.gov.uk/news/article/3051/covid-19-west-midlands-update-from-uk-health-security-agency>

**Countdown to Birmingham 2022 Queen's Baton Relay** The countdown to the arrival of the Queen's Baton Relay in Warwickshire has begun, as the baton begins the final leg of its journey through England this week.

Read more: <https://www.warwickshire.gov.uk/news/article/3058/countdown-to-birmingham-2022-queen-s-baton-relay-in-warwickshire-starts>

**Free summer activity programme** The Government's Holiday Activities and Food programme (HAF) will be available once again this summer throughout the county, coordinated by Warwickshire County Council.

Find out more: <https://www.warwickshire.gov.uk/news/article/3046/free-summer-activity-programme-available-for-eligible-warwickshire-childrens>

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